

**Hiring unity's performance spaces and bars.**

unity can be hired for performances, meetings, conferences and other events. We have different charges for different ways of hiring.

Subsidised hire charges 2009/10 for local theatre and community users

\*These rates are available to local theatre companies/arts & voluntary sector organisations only and are made possible through the number and variety of events unity promotes annually, fund raising and our annual grants from NWAB and LCC.

unity has three performance spaces for hire Tuesday to Saturday

150 seats are for sale for each performance in unityone (Downstairs)

88 seats are for sale for each performance in unity two (Upstairs)

30 seats are for sale in unitythree which is an intimate, informal space ideal for play and poetry readings, to try out stand-up, monologues

Hire fees, based on one performance of the same production each day between Tuesday and Saturday:  
[Effective from 01 April 2009]

unity one – £250.00 plus VAT (equivalent of 51 people paying average price)\*

unity two – £200.00 plus VAT (equivalent to 41 people paying average price)\*

unity three – hire by negotiation

Get-in/Technical Day – 145.00 plus VAT (including technician from 10.00am – 6.00pm)

Workshops - £80.00 plus VAT (10.30am – 5.30pm)

**PRICING:**

All hirers are required to consult either the artistic Director or Marketing Manager over any admission charges.

Please note that a non-refundable 10% deposit is required on issue of contract.

For these fees you get:

Use of the theatre from 10.00am to the end of show on your first day of performances.

Access to the theatre 2 hours before subsequent performances

A member of unity's technical team will be present from 10.00am until the end of your designated get-in day and will be in attendance on subsequent days one hour prior to the show. We will supervise your get-in and offer advice and assistance with your lighting and sound requirements.

Entry into the season brochure \*\* (print run between 10 – 12,000 depending upon time of year).

Inclusion on unity website [www.unitytheatreliverpool.co.uk](http://www.unitytheatreliverpool.co.uk)

Details of your performance automatically sent to all free-listing publications (we do not have final control over what is actually selected for inclusion) also available – Direct distribution through unity's mailing list. For charges contact unity's Marketing Manager

Foyer displays of posters, pre-show photographs etc.

In-house distribution of your leaflets after shows\*\*\*

Fully staffed Front-of-House including senior staff member, box office, bar, fire officer, (based on one performance per day within the hours of the theatre's licence 10.00am – 11.00pm)

ticketoffice reconciliation and statements.

\*We recommend £9.00/£7.00 (concessions) as admission prices for local and community users.

\*\*Please note that unity is not contractually obliged to produce a season brochure. unity is not responsible for the promotion of events booked after the deadline for the season brochure.

\*\*\*Quantities must be negotiated in advance with unity's Marketing Manager, no bigger than A3 and must arrive at the theatre at least one month in advance of your performance

Additional Dressing Rooms – £15.00 + VAT per day (two dressing rooms and access to shower are included in the normal hire Charge)

For Youth & Community groups with large casts (which must not exceed 50 in total) unitytwo will be automatically added to the hire for dressing space at a daily cost of - £35.00 + VAT

#### Extra Charges

Set/prop storage per day after final performance - £45.00 + VAT

Additional technical support per hour/per person\* – £12.65 + VAT (minimum call of two hours)

Additional Front of House per hour/per person\* – £12.35 + VAT (minimum call of two hours)

Additional casual support per hour/per person\* – £7.20 + VAT (minimum call of two hours)

Buffets /Receptions we are glad to organise these on your behalf. A 10% handling charge will be levied to cover additional overheads. Corkage is charged should you bring in your own beers, wines, spirits or beverages.

Hire of video projector £20.00 + VAT per day

\*Charged @ double-time after midnight and Sundays + taxi fare if applicable.

#### Programming Seasons

Autumn Season - Mid September to Mid January  
including annual Christmas production.  
Theatre closed between Christmas and New Year\*

Spring Season - Mid January to Easter\*

Summer Season - Post Easter to July

August to Mid September – Theatre Closed

\*During these seasons unity promotes its own in-house work and projects, and the bulk of its professional touring program along with a selection of the more established local groups and companies.

ALL CHARGES ARE CORRECT AT TIME OF ISSUE BUT ARE SUBJECT TO CHANGE OR REVIEW AT SHORT NOTICE

To discuss hiring for performance please contact:

**Graeme Phillips**

**telephone 0151 702 7363**

**email [graemephillips@unitytheatre.co.uk](mailto:graemephillips@unitytheatre.co.uk)**

## **Daytime Hire**

NB: All availability is subject to the artistic programme

unity has a number of spaces available for meetings, seminars, rehearsals and workshops:

unityone - A traditional theatre setting with raked seating for 150 people.

unitytwo - A flexible space, able to seat 88 in a raked theatre style or up to 50 in an informal setting.

unitylounge and Unity Three - Both bar spaces are available for smaller meetings or hospitality events.

### Opening hours

A day is deemed 10am to 6pm, evening events between 6pm and 10.30pm available by prior arrangement.

Times across the day/evening span may also be available.

Please note: we are not open on Sundays

### Access:

unitytheatre is fully accessible to disabled visitors.

### Refreshments/Catering

unity can provide refreshments (tea, coffee, biscuits etc.) for £1.25 per head. We can also arrange for sandwiches/buffets, or offer advice on catering arrangements. The bar can be opened by prior arrangement.

### The Set-up

Conference seating for 50 and 6 trestle tables are available for your event.

### Audio Visual Equipment

The following is available:-

Mitsubishi XD 300 U Data Video Projector 2100 lumens \* £20 per day / £60 per week + vat.

Loose the stuff about slide projectors – nobody uses them!!

One overhead projector, bright 400w lamp with screen\* £5 per day / £15 per week + vat.

25" Nicam Monitor with VHS playback on trolley £5 per day / £15 per week + vat.

\*Tripod portable projector screen is 150cm x150cm

If your event requires technical assistance unitytheatre's technician is available for £12.65 per hour + VAT (minimum 3 hour call) [£12.10 from 1 April 2007]

For further details and prices please contact

**Chris Hennessey - House Manager**

**telephone 0151 702 7360**

**email [chrishennessey@unitytheatre.co.uk](mailto:chrishennessey@unitytheatre.co.uk)**

## **UNITY THEATRE, LIVERPOOL** **GROUND FLOOR AUDITORIUM: Unity One**

### Technical Specification

#### Stage

The stage is 12.00m (39'4") wide by a maximum of 6.30m(21'4") deep.

The floor surface is black vinyl. No screwing or fixing into the floor is possible.

Black tabs mask the back wall. There are 8 x 1.5m (5') black legs available, which can be hung in a variety of positions. Other masking may be available.

A white cyclorama is available.

The height to the grid is approx. 4.5m(14'9")

Get in is via Back Hope Place, through double doors, straight on to stage. The stage floor is approx. 1.4m(4'8") above street level. (i.e. it's a bit of a lift!!)

Door dimensions 1.25m(4'1") wide x 1.9m(6'3") high. The diagonal measurement is 2.3m(7'6")

There is also a small flight of stairs from fire exit doors at road level to stage.

This is not suitable for large items of set.

#### Parking

Please let us know what vehicles you are bringing well in advance and we can advise you on parking. We may be able to supply one visitor permit for your get-in day.

Parking meters operate between 8.00am and 6.00pm everyday with a maximum stay of two hours. There are NCP car parks nearby.

On subsequent performance days you can park anywhere nearby free after 6.00pm.

#### Lighting Grid

Suspended Grid over stage contains 96 x 15A circuits wired back to a patch bay, situated in the dimmer room under the main bank of seating.

24 dip circuits (6 U/S L + R, 6 D/D L + R) also wired back to the patch bay.

4 x Independent non-dimming circuits (2 in grid, 2 dips), switchable from the control room. We have six sidelight booms at 2.0m height.

#### Power, Dimming and Control

100A, 3 Phase supply to dimmer room, supplying 60 channels of Zero 88 BetaPack mk2 dimmers, 2k per channel.

ETC Express 48/96 lighting control desk with monitor is situated in the control room. It is possible to run DMX control to the stage if necessary.

Please note that one channel is used for house lights.

#### Lantern schedule

10	x	CCT Freedom 20/40 600w Profiles
10	x	CCT Freedom 28/58 600w Profiles
01	x	CCT Pursuit 6/14 Followspot (please note we lose seating if this is used)
04	x	CCT Starlette 2k Fresnels
20	x	CCT Starlette 1k Fresnels
04	x	Harmony 1k Fresnel (to be used at floor level only)
12	x	CCT Freedom 600w Fresnels
06	x	Strand Coda 1000w Floods
12	x	ETC Source 4 575w Pars (wide, medium, narrow and clear lenses available)
05	x	Pin spots 30w

Other lanterns may be available. Please ring for details.

#### Sound System

01 x Soundcraft 24 channel Spirit Live Mk2 Mixing Console

01 x Pair Bose 802 Full Range Speakers

01 x Pair Bose 502-BP Bass Units

01 x Bose 802-C System Controllers

02 x QSC USA 900 amps  
02 x db Technologies Opera Lyric 300w powered monitors  
02 x stage boxes SR + SL supplying 10 x mic lines and 2 returns per side

#### System Inputs

01 x Denon DN2000F Twin CD Players  
01 x Denon DN M2300 R Twin Mini Disc Recorder  
01 x Tascam 302 Twin Cassette Deck  
01 x Yamaha Q2031A Graphic Equaliser (FOH)  
01 x Behringer Ultragraph Graphic Equaliser (monitors)  
01 x Yamaha SPX 990 Multi Effects Unit  
06 x Shure SM58 microphones  
04 x Shure SM57 microphones  
04 x AGK C1000S microphones  
02 x AGK D190S microphones  
02 x Crown PCC-160 microphones  
03 x DI Boxes  
02 x Twin DI Box

#### Communications

There is a TechPro Communications system connecting control room, stage right and left and both dressing rooms.

04 x Belt packs and headsets are available.

There is also a show relay to control room and dressing rooms.

#### Audio Visual

01 no Mitsubishi XD 300 U Data Video Projector 2100 lumens  
01 no. Sony Laptop for AV use  
01 no. Panasonic AG-7700 VHS/S-VHS Recorder/Playback  
01 no. Panasonic WJ MX 20 Vision mixer  
02 no. DVD players  
01 no Medium Fastfold Screen 3.50m x 3.50m front and rear  
01 no. Kodak EKTAPRO 9020 Slide Projector, 75 – 120 Zoom Lens  
01 no. Kodak EKTAPRO 5020 Slide Projector, 75 – 120 Zoom Lens  
01 no. MEDIUM 536P OHP 400w  
01 no. Samsung C1593CM 25" Nicam TV  
01 no. Samsung SV 623 Nicam VHS Rec/Player

There is a small charge for use of some of these items.

#### Effects

We have a selection of mirror balls, smoke machines, hazer, pyro effects available.

Any consumables used will be charged at cost.

If you have any further enquiries please call.

**Phil Saunders -Technical Manager**

**Mary Cummings - Senior Technician**

**Unity Theatre, 1 Hope Place, Liverpool, L1 9BG**

**Phone 0151 709 6502**

**Fax 0151 709 7182**

**Direct Line 0151 702 7368**

**e-mail [philsaunders@unitytheatre.co.uk](mailto:philsaunders@unitytheatre.co.uk)  
[marycummings@unitytheatre.co.uk](mailto:marycummings@unitytheatre.co.uk)**

## **Normal Technical Staffing**

You will be assigned one technician for your get-in day and any subsequent performances.

Your technician will oversee your visit to the theatre, operate lighting and/or sound for you as necessary, or be on call during the performance to help with any difficulties. We will also supervise your get-out.

If you require any additional staffing to help fit-up, run or help get-out, please let us know in advance. This will be charged to you at the current hourly rate.

We will always endeavour to pre-rig lighting prior to your arrival. This is not always possible, due to tight scheduling. We can rig overnight if you require, but again this will incur charges. All hours after midnight are charged at double time, plus taxi fares home.

Our working day starts at 10.00 am and runs roughly as follows: -

10.00am – 1.00pm	get-in set, props, etc build set, focus lighting
1.00pm – 2.00pm	lunch
2.00pm – 6.00pm	plot lighting and sound technical and dress rehearsals as required
6.00pm – 7.00pm	evening break
7.00pm – 8.00pm	final checks and resetting house ready to open for 7.45pm
8.00pm	show goes up without a hitch !

nb. if your show begins at 7.30pm we will be available from 9.30am and adjust the evening break so that the house is ready to open for 7.15pm

This schedule is by no means fixed. Breaks can be flexible to suit your requirements. However you must allow two breaks of one hour in the schedule for your get-in day. Any missed breaks will be charged for at the current rates.

Your technician will be available one hour before any subsequent performances, to check lighting / sound rig and be ready for curtain up. Earlier call times can be arranged in advance, but again will be subject to a charge.

Please remember your get-out must start immediately after your final performance. If there is any problem with getting your set out after your final performance please let us know well in advance. Storage of any set or props overnight is not normally possible. If we do have space in the programme to do this you will be charged a storage fee.

If you have any queries, please don't hesitate to call.

**Phil Saunders – Technical Manager**  
**September 2009**

# **UNITY THEATRE, LIVERPOOL**

## **SECOND FLOOR AUDITORIUM : Unity Two**

### Technical Specification

#### Stage:

Unity Two is an adaptable space with a retractable seating unit.

When the seating is out and curtains are in position, the performance space is approx. 10m (33') wide by 4.5m (14'09") deep. The height of the lighting grid is 4.35m (14'04").

The floor surface is black vinyl. No screwing or fixing into the floor is possible. Curtain tracks run across the back and down the sides of the performance space. Other masking is available. Black curtains can be moved to the back wall to give another 1.0m of stage depth, but you lose backstage crossover.

A white cyclorama is available, which hangs from a bar just U/S of the black tabs.

Access to Unity Two for set / props etc is either via the public lift (maximum dimensions of lift 0.78m (2'6") wide x 1.95m (6'5") high x 1.30m (4'3") deep) or up the stairs. There are some awkward corners to negotiate, so we recommend that you pay us a visit first if your set is large.

Get in is via Back Hope Place, through double doors, straight on to stage. The stage floor is approx. 1.4m(4'8") above street level. (i.e. it's a bit of a lift !!)

Door dimensions 1.25m(4'1") wide x 1.9m(6'3") high. The diagonal measurement is 2.3m(7'6")

#### Parking:

Please let us know what vehicles you are bringing well in advance and we can advise you on parking. We may be able to supply one visitor permit for your get-in day.

Parking meters operate between 8.00am and 6.00pm everyday with a maximum stay of two hours. There are NCP car parks nearby.

On subsequent performance days you can park anywhere nearby free after 6.00pm.

#### Lighting:

Suspended grid over whole area contains 56 x 15A circuits wired back to a patchbay in the control room. 12 dip circuits (6 SR, 6 SL) are also wired back to the patch bay.

4 x Independent non-dimming circuits (2 at grid height, 2 at floor level)

#### Power, Dimming and Control

63A, three phase supply to dimmers, supplying 36 x 2k Zero 88 Beta Pack dimmers. Please note that each rack is fused at 32A. Control is by ETC Express 24/48 via Zero 88 demux unit. One channel is used for house lighting. The dimmers are close to the normal control position, so repatching during shows is possible.

#### Lantern Schedule

06	x	Source 4 Zoom 600w 25/50 Profile
06	x	Freedom 600w 28/58 Profile
08	x	Minuette 500w Profile
04	x	Harmony 1k Fresnel (to be used at floor level only)
18	x	Starlette 1k Fresnel
06	x	Freedom 600w Fresnel
15	x	Minuette 500w Fresnel
04	x	Prelude 500w PC
12	x	ETC Source 4 575w Pars (wide, medium, narrow lenses available)
06	x	Coda 500w Floods
05	x	Pin spots 30w

Other lanterns may be available. Please ring for details.

#### Sound System

01	x	Allen & Heath Mix Wizard 14:4:2 mixing desk
01	x	Pair Bose 802 Full Range speakers
01	x	Bose 802-C System Controller
02	x	Sony SRPE110 Graphic EQ
01	x	C-Audio ST400I amp
02	x	Tascam CD01U CD players

02 x Tascam MD-350 Mini Disc Recorders  
 01 x Denon DN-770R Twin cassette deck  
 01 x Aleisis Microverb 3 multi effects various mics, stands, DI boxes available

Two stage boxes on the rear wall of the auditorium connect 18 mic lines and 2 returns to the control room.

#### Communications

There is a Tech Pro Communications system connecting control room, stage right and left and both dressing rooms.

04 x Belt packs and headsets are available.

There is also a show relay to control room and dressing rooms.

#### Audio Visual

01 no Mitsubishi XD 300 U Data Video Projector 2100 lumens  
 01 no. Sony Laptop for AV use  
 01 no. Panasonic AG-7700 VHS/S-VHS Recorder/Playback  
 01 no. Panasonic WJ MX 20 Vision mixer  
 02 no. DVD players  
 01 no Medium Fastfold Screen 3.50m x 3.50m front and rear  
 01 no. Kodak EKTAPRO 9020 Slide Projector, 75 – 120 Zoom Lens  
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There is a small charge for use of some of these items.

#### Effects

We have a selection of mirror balls, smoke machines, pyro effects available.

Any consumables used will be charged at cost.

#### **If you have any further enquiries please call.**

**Phil Saunders -Technical Manager**

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7.00pm – 8.00pm	final checks and resetting

8.00pm

house ready to open for 7.45pm  
show goes up without a hitch !

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Phil Saunders – Technical Manager  
September 2009